

Application for NSFAS/NMMU Loan



Nelson Mandela Metropolitan University: 2012

Student number (1st Year Students Must Wait For Number From Admission)

Surname

First name

**Please read the form carefully.
Only completed applications will be considered.**

1st Year Applicants

Closing date: 31 October 2011

Late application: 13 January 2012

Continuing Students

Closing date: 30 September 2011

Second Semester

Closing date: 30 March 2012

DATE STAMP

RECEIVED BY:

NO LATE APPLICATIONS WILL BE ACCEPTED

NSFAS-loans (National Student Financial Aid Scheme)

Only students whose gross family income is under R150,000 need apply.

1. The financial assistance received by a successful applicant takes the form of a LOAN, which is repayable on completion of studies;
2. NSFAS loans are specifically for students who are financially needy.
3. The size of the loan is determined according to a MEANS TEST as prescribed by NSFAS.
4. Only students who are South African citizens and accepted by NMMU to do a **First tertiary Qualification (full-time)**, and students who are intending to register for specific post-graduate courses i.e. PGCE, B.TECH.
5. Up to 40% of the loan can be converted into a bursary, depending on examination results.

PO Box 77000 • Nelson Mandela Metropolitan University • Port Elizabeth • 6031

FINANCIAL AID OFFICE

Summerstrand South Tel: 041 504 2550

Summerstrand North Tel: 041 504 3182

Missionvale Tel: 041 504 1242

George Tel: 044 801 5111

2nd Avenue Tel: 041 504 9960 / 504 9926

(For official use only:)

Income		No. of Dependants	Not processed (form incomplete)	EFC	Processed by	Date
Father	Mother					

IMPORTANT

CHECKLIST

In order for us to process your application please ensure that you have completed all the sections of the application form and attached all the required documents.

Completing the application form

Tick box

- Have you completed Sections 1 - 3 of the application form?
- Was the Sworn Affidavit on page 5 stamped by a Commissioner of Oaths?
- If you are under 18, has your parent/guardian signed the affidavit?

NOTE: ATTACH CERTIFIED copies of the following documents (All the certified copies must not be older than 3 months)

- Identity documents of applicant, father, mother, brothers & sisters.....
- Death certificate of father/mother if deceased.....
- Divorce decree if parents are divorced
- Proof of legal guardianship
- Proof of postal address(Electricity/telephone account of parent)
- Copy of Salary Slip of your father & mother(Not older than 3 months)

OR

- Unemployment Certificate from the Department of Labour.....

OR

- Sworn affidavit regarding income of father & mother (if not receiving a salary/wages)

OR

- Audited statement/tax certificate of income of business when parents are self-employed and proof that you were unable to obtain finance from another source (proof of regret letter from bank)

OR

- Proof of pension payment/disability grant of father & mother / guardian (3 months bank statement)

- Identity document of father/mother/guardian with declaration: (I approve the application of the loan) and signature with date.....
- Latest school results.....

SECTION 1 : STUDENT INFORMATION

Surname First names

I.D. number

Home address Postal code

Home telephone no..... Cell no.

Marital status (proof of status must be supplied if married, divorced or widowed)

Never married Married Widowed Divorced Married, but living apart

Employment details (If employed)

Spouse's name

Spouse's home address (if separated) Postal code

Have you supported yourself for a period of longer than 3 years? Yes No If yes, please supply proof in the form of payslip or tax assessment.

Have you ever been placed under administration or been declared insolvent? Yes No

Have you received treatment for a psychiatric condition in the last 3 months?(NSFAS requirements) Yes No

SECTION 2 : DETAILS OF PARENTS OR LEGAL GUARDIAN

NOTE:

- Please attach payslips / pension slips / business statements / death certificates.
- ID copies or birth certificates for all family members listed on section 2 & 3 must be attached.

MOTHER	Surname..... First names
	Home address Postal code
	Mother's status: Never married <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Married, but living apart <input type="checkbox"/> Deceased <input type="checkbox"/>
	Name of mother's spouse (If her spouse is not your father)
	Have you ever been placed under administration or been declared insolvent? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Mother's employment details
	Mother's I.D. number <input type="text"/>
FATHER	Surname..... First names
	Home address Postal code
	Father's status: Never married <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Married, but living apart <input type="checkbox"/> Deceased <input type="checkbox"/>
	Name of father's spouse (If his spouse is not your mother)
	Father's employment details
	Father's I.D. number <input type="text"/>
GUARDIAN	Have you ever been placed under administration or been declared insolvent? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Do you have a guardian appointed by a court or appointed in terms of your deceased parent's will? (Grandparents are NOT guardians unless legally appointed) Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, attach copy of court order.
	Surname..... First names
	Home address Postal code
	Guardian's status: Never married <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Married, but living apart <input type="checkbox"/> Deceased <input type="checkbox"/>
	Name of guardian's spouse
	Have you ever been placed under administration or been declared insolvent? Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 3 : DETAILS OF FAMILY

Please list those who are dependent on the family's income (stated below) start with yourself (applicant), followed by your spouse (if any) and then any other dependants.

NOTE:

If the person received income from more than one source, please list them all. If the income is from wages or a salary, please submit a copy of the latest pay slip with this application. If the income is from the profit of a business, please submit a copy of the official financial statement of the business submitted to the tax authorities last year. If the income is from child support as a result of a divorce, please supply a copy of the relevant sections of the divorce documents.

Name	Age	How is this person related to you (List of family)	Please state: Scholar, Student, Employed/ pensioner etc	If not employed state how income is derived / family is supported (Attach proof of retrenchment/ unemployment, etc.)	Source of income i.e. Wages? Salary? Pension? Child support? Interest on investments? Business profit?	How much does the person receive from this source each month? Proof of all income must be supplied. (See the note at the foot of this page.)
		Applicant				
		Mother				
		Father				
		Guardian				
		Spouse				
		Husband/wife				

NOTE 1:

- If you are married, widowed or divorced, or
- If you have supported yourself for more than 3 years, or
- Both your parents are deceased, then please complete section 3 as the head of the household.

NOTE 2:

Please attach payslips or business statements (must not be more than 3 months old).

FOR OFFICE USE ONLY: CALCULATION OF FAMILY INCOME

